



President: Dean Turner Secretary: Craig Stevens Treasurer: Craig Ladd

CONSTITUTION OF THE HEIDELBERG CRICKET CLUB

(Re-produced for electronic publication March 21st 2007-03-21)

1. NAME

The name of the club shall be Heidelberg Cricket Club

2. COLOURS

The colours of the club shall be BLACK and GOLD

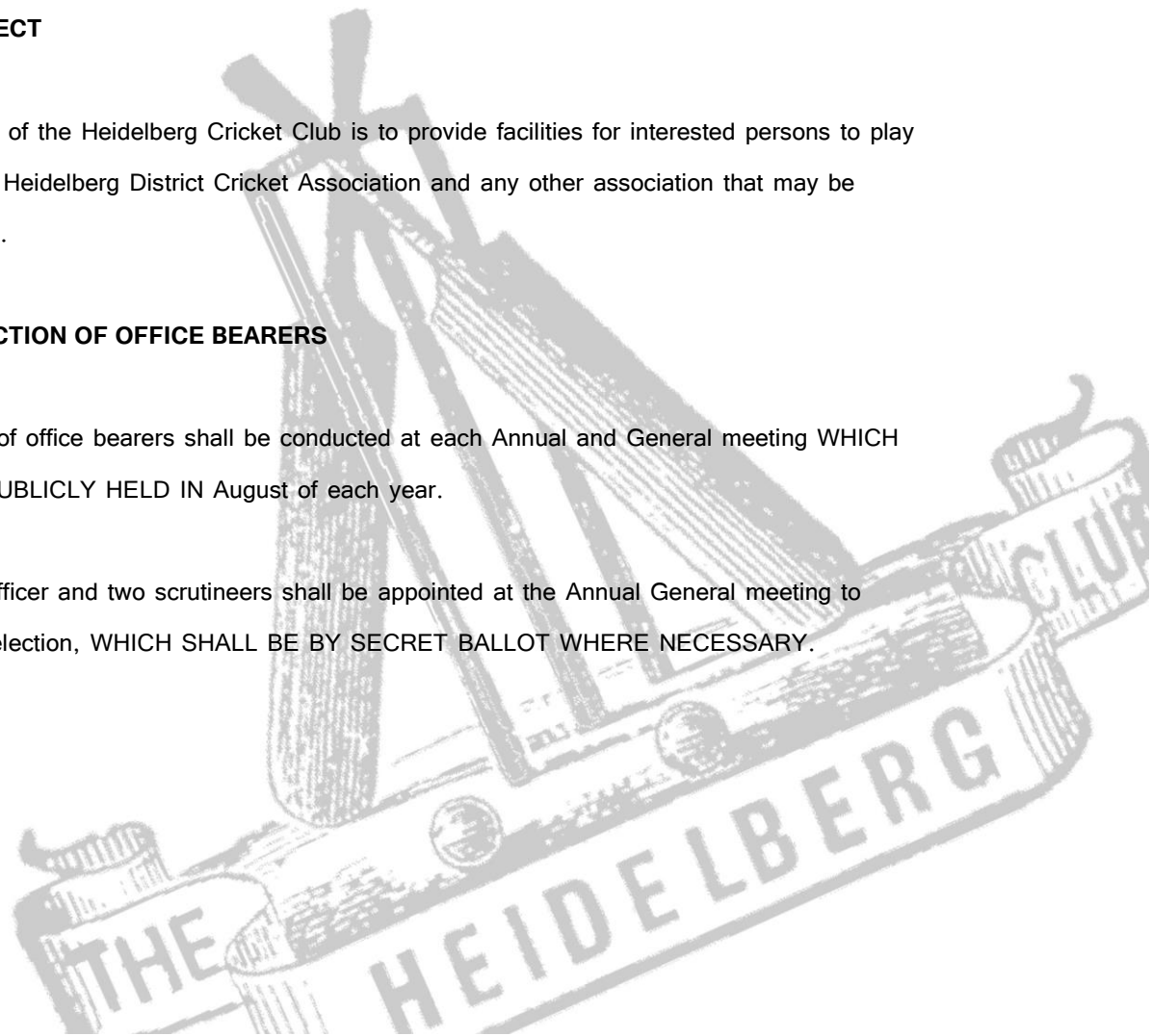
3. OBJECT

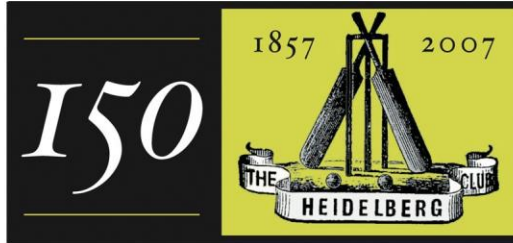
The objective of the Heidelberg Cricket Club is to provide facilities for interested persons to play cricket in the Heidelberg District Cricket Association and any other association that may be decided upon.

4. ELECTION OF OFFICE BEARERS

The election of office bearers shall be conducted at each Annual and General meeting WHICH SHALL BE PUBLICLY HELD IN August of each year.

A returning officer and two scrutineers shall be appointed at the Annual General meeting to conduct the election, WHICH SHALL BE BY SECRET BALLOT WHERE NECESSARY.





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5. OFFICE BEARERS TO CONSIST OF

President, Senior Vice President, at least 2 Vice Presidents together with committee members, Secretary, Treasurer and assistant Secretary if necessary and Property Steward (five to form quorum) and are to be elected at the Annual General Meeting and an unlimited number of patrons.

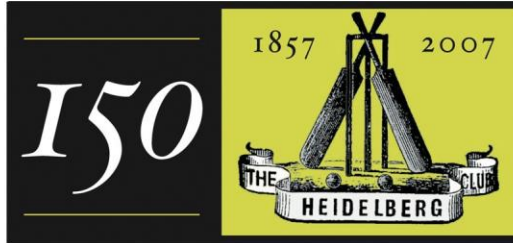
The Coach or Coaches and Captains of all teams automatically become members of the committee. Captains to act as player's representatives of the committee.

Nominations for any of the above mentioned positions will not be accepted unless the nominee is present or has stated in writing to the Secretary his willingness to accept an Official Position, Captains excepted.

All office bearers shall act in an honorary capacity

6. ELECTIONS OF COACH OR COACHES AND CAPTAINS

- a. The ingoing committee shall have the power to appoint a Coach or Coaches and Junior Manager
- b. The position of coaches must be advertised annually. The Captains of all sides shall be appointed by the committee. Vice Captains to be appointed by the players of each side.
- c. Number of teams to be fielded by the club shall be determined by the ingoing committee.



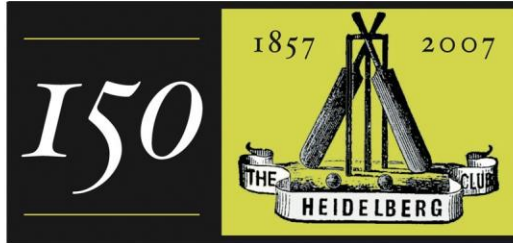
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7. REMUNERATIONS

Coaches and others shall receive remuneration for their services as may be decided upon by the Committee

8. DUTIES OF OFFICE BEARERS

- a. President - The President shall take the Chair at all meetings, preserve order and have authority of casting vote
- b. Secretary - The secretary shall carry out all the duties normally associated with the position, in addition he shall maintain a register of financial members and an attendance book to report attendance at committee meetings
- c. Assistant Secretary - Shall assist the Secretary carrying out his duties
- d. Treasurer -The treasurer shall keep a true and accurate account of all monies handled by the club, pay the same into a bank account entitled 'Heidelberg Cricket Club' and shall see to the payment of all accounts passed by the committee. All cheques to be signed two of the following - President, Secretary or Treasurer who shall have authority to pay accounts but must obtain endorsement by the committee at the first subsequent meeting. A statement of receipts and expenditure shall be submitted at each committee meeting. A auditor shall be appointed by the committee to audit the books of the club
- e. Property Steward - Shall take charge of all material owned by the club, issue same to captains and advise committee what is required to bring kits up to standard



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- f. Captain, Coach or Coaches – Shall have control of teams which represent the Heidelberg Cricket during matches, keep score books up to date and control material that is issued to him during the season
- g. Coach or Captains shall have complete control at practice during the season

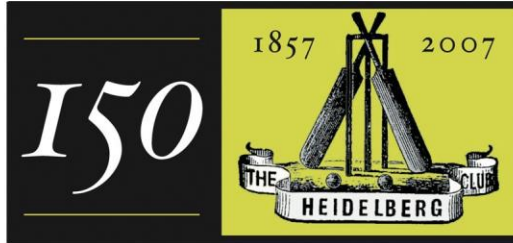
9. GENERAL COMMITTEE MEETINGS

- a. The General Committee shall meet every six weeks during the currency of the cricket season or at such times as called together by the President or Secretary. All committee members to be notified in writing by the Assistant Secretary of coming meetings.
- b. The Annual General Meeting and General Committee Meetings shall be presided over by the President as chairman. In the absence of the President, the Senior Vice President shall act as chairman. If through unforeseen circumstances the President and the Senior Vice President are absent, the members may elect one of the Committee members to act as Chairman and the sitting Chairman to have the casting vote if necessary.

All meetings shall be conducted in accordance with the usual rules of debate/ all questions to be decided with a show of hands unless two members call for a ballot.

10. ABSENCE FROM COMMITTEE MEETINGS

Any member of the Committee, Vice Presidents excepted who is absent from three consecutive meetings without reasonable cause shall automatically be disqualified from his position of office and his position to be filled by a financial member of the club. (Selected by the committee).



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11. SPECIAL GENERAL MEETING

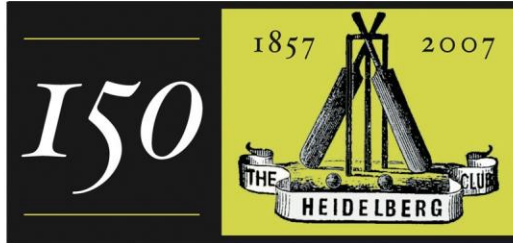
On a requisition in writing signed by four members of the Committee or ten ordinary members, being delivered to the Secretary, he shall by advertisement call a special meeting within twenty one days, requisition to state objects of such meeting. (Twelve members to form a quorum).

12. PROCEDURE OF BUSINESS

1. Apologies
2. Minutes received and confirmed
3. Correspondence
4. Accounts
5. Treasurers report
6. Report
7. Special Business
8. General business
9. Social report

13. SUBSCRIPTIONS

The annual subscriptions for members shall be fixed by the incoming committee. The Secretary shall on the final day of each month, post on the notice board a list of the financial position of all members and those who have not paid their subscriptions by the 30th of November shall not be chosen to play in any match in preference to a financial member.



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14. MISCONDUCT

Any member chosen to play with the teams and failing to play with that team without giving a satisfactory explanation to the Secretary or leaving the ground before the termination of the match without the consent of the Captain or refusing to obey or interfering with the orders of the Captain or in any way misconducting himself on the ground shall in each case be dealt with as the committee thinks fit.

15. INTERPRETATION OF RULES

In the vent of any doubt or difficulty arising to the meaning and intention of any of these rules, the Committee shall have the power to determine the points in question and decide the issue.

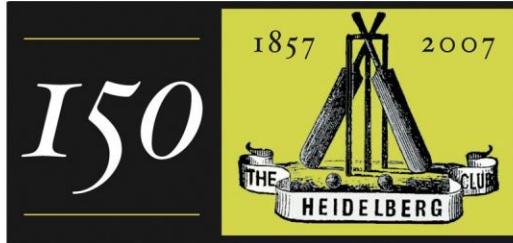
16. MATERIAL

All club material shall be handed back to the property steward at the end of each season and re-issued at the beginning of next season, such material to be banded in the name of the club.

17. BY-LAWS

The Committee shall have the sole conduct and management of the affairs of the Club and shall have the power to perform all such acts and deeds that appear to such Committee necessary or essential for the proper and efficient management of the Club

The Committee shall also have the power to make by-laws and regulations and to alter, amend or rescind them as occasion may require. Such by-laws and regulations shall have the same force as the rules of the club but not be opposed by them in any way.



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18. SUB-COMMITTEE

Sub-Committees may be formed from time to time by the general committee to handle the various activities of the Club. Members of the sub-committees shall be elected by the General Committee.

In particular, the following sub-committees shall be elected at the first General Committee meeting following each Annual General Meeting.

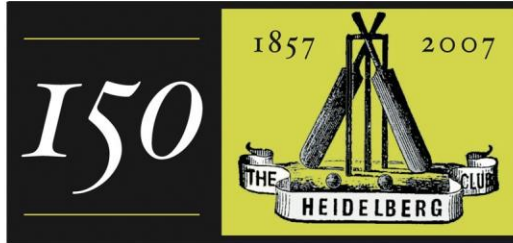
1. Recruiting
2. Social
3. Selection

Recruiting Committee

Shall consist of four members who shall conduct a recruiting drive throughout each year with particular attention to the person between end of season and the beginning of the following season.

Social Committee

Shall consist of at least three members, one of whom shall be elected Social Secretary by the General Committee. The social committee may co-op other club members and registered players. Subject to approval of the General Committee to assist in conducting the social affairs of the club.



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Selection Committee

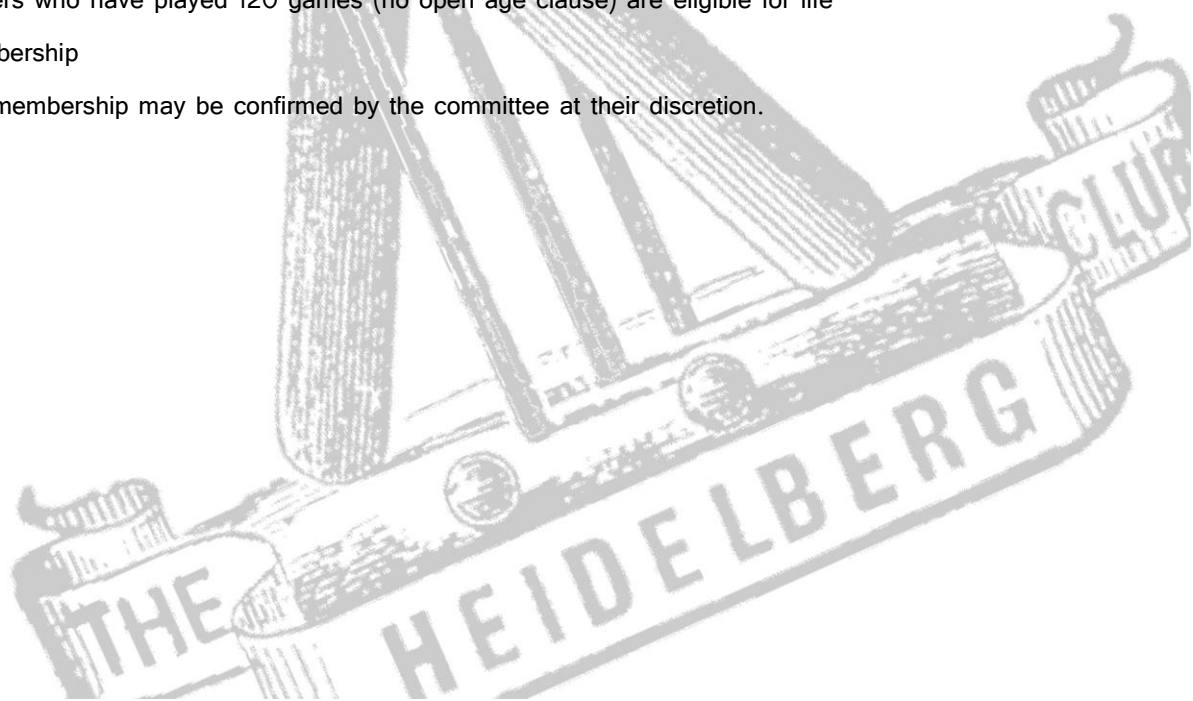
The Committee shall elect a selection Committee for the first match subsequently the selection committee shall consist of Captains of each senior side and the Coach or Coaches, Manager of Juniors, the Secretary shall also act on the selection committee.

19. ELIGIBILITY OF TROPHY WINNERS

1. Players must be financial
2. 1st Grade batting, players must have batted in at least 7 innings and scored at least 200 runs
3. 1st Grade bowling - must bowl at least 500 balls
4. Other grades - including juniors - batting at least 6 innings, bowling at least 300 balls.

20. LIFE MEMBERSHIPS

- A. The committee may bestow life membership on a member of the club who has given ten years valuable service to the club
- B. Players who have played 120 games (no open age clause) are eligible for life membership
- C. Life membership may be confirmed by the committee at their discretion.





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21. MONEY RAISED

All monies raised in the name of the Heidelberg Cricket Club shall be paid into the Treasurer and no monies shall be raised in the club's name WITH THE APPROVAL OF THE COMMITTEE.

22. PROPOSED AMMENDMENTS TO CONSTITUTION

Shall be notified in writing to the Secretary no later than 14 clear days before the Annual General Meeting so that it may be placed on the Notice Paper for discussion and decision at the meeting. A two-thirds majority of the meeting will be necessary to alter the constitution.

In all cases the Chairman shall have the casting vote in addition to his personal vote if necessity arises. A copy of the Constitution shall be displayed on the notice board in the club rooms when the club is in operation of those rooms.

23. ALTERATION OR DSSOLUTION

The name of the club shall not be altered nor shall the club dissolve without the consent of three quarters of resident members. In the event of winding up its affairs, any money and assets remaining after the club's commitments have been met shall be donated to a recognised charity within the City of Heidelberg which will be decided upon by the Office Bearers at the time

